

TRAVEL EXPENSE CLAIM

See Instructions and Privacy

Statement on Reverse Side

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STD 262 (REV 10/92)

CLAIMANT'S NAME Rachel Cameron		SSAN OR EMPLOYEE NUMBER		DEPARTMENT Press	
POSITION Deputy Press Secretary		CB/D NUMBER		DIVISION OR BUREAU Office of the Governor	
RESIDENCE ADDRESS [REDACTED]		HEADQUARTERS ADDRESS State Capitol		INDEX NUMBER [REDACTED]	
CITY Sacramento		STATE CA		TELEPHONE NUMBER 95814	

MONTH/YEAR		LOCATION WHERE EXPENSES WERE INCURRED	LODGING	MEALS			INCIDENTALS	TRANSPORTATION				BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY
DATE	TIME			BREAKFAST	LUNCH	DINNER		COST OF TRANS.	TYPE USED	CARFARE, TOLLS, PARKING	PRIVATE CAR USE MILES AMOUNT		
17-Apr	6:00 AM	San Luis Reservoir		5.08							269 119.71		124.79
17-Apr	7:00 PM	Long Beach				9.55					11 4.90		14.45
18-Apr	5:00 PM	Sacramento	140.90		3.36			289.20		51.53	11 4.90		489.89
20-Apr	8:00 AM	Los Angeles/OC						139.60			11 4.90		144.50
20-Apr	7:15 PM	Sacramento				14.18		144.60		9.00	11 4.90		172.68
22-Apr	4:30 AM	Los Angeles/Ontario		5.70				139.60				0.00	145.30
22-Apr	3:00 PM	Sacramento						148.60		33.00		0.00	181.60
27-Apr	5:00 AM	Los Angeles						329.20		62.65	22 9.79		401.64
4/30	8:00 AM	Fairfield									93 41.39		41.39
												0.00	0.00
												0.00	0.00
												0.00	0.00
												0.00	0.00
SUBTOTALS			140.90	10.78	3.36	23.73	0.00	1,190.80	0.00	156.18	428 190.46	0.00	
COLUMN CODE (ACCTG USE ONLY)													
CLAIM TOTAL												1704.66	
												\$1,716.21	

PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts when required)

Staffed GS public events:

4/17: Water March at San Luis Reservoir

4/17-4/18: Ed Recovery Act \$, Camarillo High School, Long Beach

4/20: EDD Call Center, Beuna Park

4/22: Earth Day events in Glendora and L.A.

4/27: Milken Global Institute, Beverly Hills

4/30: Recovery Act Construction Project on I80 in Fairfield

NORMAL WORK HOURS

PRIVATE VEHICLE LICENSE NUMBER

MILEAGE RATE CLAIMED

0.445

AGENCY ACCOUNTING OFFICE

USE ONLY

PAID BY REVOLVING FUND CHECK NUMBER

240500

I HEREBY CERTIFY, That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately owned vehicle was used and if mileage exceeds the minimum rate, I certify the cost of the operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753 and 0754 pertaining to vehicle safety and seat belt usage.

DATE

4/30/09

SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT

DATE

5/12/09

SIGNATURE OF TITLE OF AUTHORITY FOR SPECIAL EXPENSES

DATE